



STARK COUNTY METROPOLITAN SEWER DISTRICT

JAMES F. TROIKE, P.E. SANITARY ENGINEER

Board of Commissioners

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RE: Food Service Establishments (FSEs):

Dear FSE Manager,

In February of 2022 letters were mailed to all Stark County Food Service Establishments informing them of a new software program, **FOG BMP**, which our office will require them to use to manage **Fats Oils, and Grease (FOG) from their business**. Through access and routine monitoring of your facility's account on fogbmp.com, you are provided with helpful information, education, and materials to operate in compliance with our rules and regulations. The program provides a way for your pumping company to record the required pumping manifests for grease interceptors and includes maintenance logs for you to use along with best management practices, employee training, and downloadable kitchen signage for handling grease. As an FSE customer of Stark County, you and your pumping contractor must upload and utilize the FOG BMP software from the fogbmp.com website. There is no cost for downloading and using the software.

As of today, we have 154 FSEs that have completed setup and are using FOG BMP. If you are already using the FOG BMP software, thank you. Please ensure you can still log in, continue to monitor your FOG BMP procedures, and utilize the website to its full functionality. Please check to ensure that you have completed the employee training, that you have kitchen signage posted, and that you have recorded current pumping records and the correct pumping company. If you manage multiple FSE locations, please be sure each facility has the proper education, materials, or information on-site to remain compliant with our rules and regulations. Having completed materials available on-site is important and will be reviewed with the facility manager during our routine inspections of your facility.

If you are not using the FOG BMP software, please remember that all Stark County sewer FSEs are **required** to use this program for FOG reporting purposes. Failure to utilize the program will result in an **additional charge of \$50 per week added to your sewer billing**. To use the program, please fill out the attached primary contact form with the user's name, job title, and corresponding email that you wish to use for access to your facility's account. **Mail the completed form back to me in 10 business days**. If you gave our staff an email address to use when we first inquired in 2022, you may want to check your email inbox for a welcome email from fogbmp.com. That email can be used to set up your FOG BMP account.

It is important for leadership at your FSE, such as area managers, to have a user account for your facility on the fogbmp.com website. If your business structure requires only corporate-level or area managers to have access to fogbmp.com for your FSE, proper information and materials should still be given to staff at the facility level, so that each facility can remain compliant.

As a reminder, multiple facilities can be assigned to one user. For instance, an area manager could be set up as the user for each facility they manage. An on-site manager can be set up as only a user for their facility. Again, if your business structure requires this letter to be given to general managers, area managers, or a corporate office, please ensure it is given to them. Over time, if users for an FSE or multiple FSEs you manage need to change due to employment changes, please notify me so that they can be added as a user. Also, please ensure that any new employees/users are educated in FOG Best Management Practices and use of the website. If any changes are required, please fill out the primary contact form with all the users you wish to have access to your FSE's fogbmp.com account and mail the form back to me.

It is in our best interest to ensure grease interceptors are pumped at a **frequency of every 90 days**, and that our FOG best management practices are followed. You can review our rules and regulations at the website below.

[https://www.starkcountyohio.gov/government/offices/sanitary_engineers/resources/fats,_oils_and_grease_\(fog\).php](https://www.starkcountyohio.gov/government/offices/sanitary_engineers/resources/fats,_oils_and_grease_(fog).php)

I greatly appreciate your effort and collaboration on this issue.

Sincerely,

A handwritten signature in black ink, appearing to read "Jacob T. Draime", written over a horizontal line.

Jacob T. Draime

Environmental Health Specialist in Training

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